



23rd University IQAC Meeting

19 and 20 Oct 2023

Minutes of the Meeting

The 23rd University IQAC meeting for the first quarter July to Sept 2023 was conducted on 19 and 20 Oct 2023 (2 days under the Chairpersonship of Prof (Dr) Balvinder Shukla, Chairperson University IQAC and Hon'ble Vice Chancellor, AUUP.

The list of members, special invitees and officers of AUUP who were present is enclosed as **Annexure 'A'**.

1. After ascertaining the quorum for the meeting, Dr R S Rai, Director University IQAC, started the meeting with the permission of Chair and welcomed all the members of the University IQAC.

1.1 Opening Address by the Chairperson University IQAC - At the outset the Chairperson University IQAC and Hon'ble Vice Chancellor, AUUP welcomed University IQAC members, external members, alumni members and all those present in the meeting. The chairperson briefed the house about successful completion of 5th International Conference on Entrepreneurship, Innovation and Leadership (ICEIL) 2023 held from 14 – 16 September 2023.

Dr Shukla also apprised the gathering for about the major developments that have taken place during the last quarter, some of the major developments are as under: -

- a) The Chancellor Amity University received an Award from Minister Mr Nitin Gadkari for Amity's Global Engagements from Indo-American Chamber of Commerce India.
- b) 33 Faculty members of Amity Universities are selected in the world's Top 2% most Influential scientists list by Stanford University.
- c) The Vice Chancellor AUUP received lifetime achievement award 2023.
- d) Amity University successfully conducted the Science 20 conference under the ages of G20.
- e) Amity University successfully conducted the 5th International conference on Entrepreneurship, Innovation and Leadership (ICEIL) 2023 at Amity university Noida Campus.
- f) Amity University hosted the Amity India Immersion programme for the vibrant group of French students from Sainte Marie Institute.
- g) Amity University conducted AMIFUSION 2023 spectacular fresher party.
- h) Ms Sanjana Sekharmantri student of Aerospace engineering is crowned Miss India Celeste 2023. 2nd runner up.



- i) Amity University ranked at 186 overall, 28th in South Asia and 15th among Indian universities in QS Asia Ranking.
- j) Amity University signed an MoU with Terminal Ballistics Research Laboratory (TBRL) Chandigarh.

1.2 The Chairperson University IQAC requested the external members and alumni to share their views. The experts and alumni shared their experiences and felt pride in being associated with the University.

1.3 **Remarks by Dr W Selwamurthy, President ASTIF** – Dr Selwamurthy complimented the University for regularizing IQAC at all three levels in all campus. Dr Selwamurthy briefed the gathering about the successful conduct of prestigious mega event S20 Conference under the aegis of G20 with the objective by prioritize advancements in science and societal progress. The theme was “Disruptive science for innovation and sustainable development.”

He further mentioned that the IQAC meetings and initiatives taken by the University has resulted in making strategies and in Development of students, Teaching and learning, Research and innovation and Governance.

He further added that each faculty should have targets for research and rigorous reviews at each level should be done by the IQAC. The segregation should be done for Research professionals and Teaching professionals to maintain the quality at all levels.

2. Agenda Items: Director University IQAC, briefed the house about the day wise agenda items of the 23rd University IQAC Meeting which are as under:

2.1 Day 1: Thursday, 19 Oct 2023

UIQAC-15/2023-2024/AG1: Confirmation of minutes of previous University IQAC

UIQAC-15/2023-2024/AG 2: Action taken report (ATR) on minutes of 22nd University IQAC meeting.

UIQAC-15/2023-2024/AG 3: Research, Patents and Technology Transfer progress of the University from July – Sept 2023.

UIQAC-15/2023-2024/AG 4: Status of Scopus Publication and Citations of AUUP till Sept 2023

UIQAC-15/2023-2024/AG 5: Status Review of Admission, Institution-wise, programme wise and trend analysis at



- a) University level
- b) Campus level

UIQAC-15/2023-2024/AG 6: Analysis of Student Progression/ Placement for the year 2022-23.

UIQAC-15/2023-2024/AG 7: Status review of Academic Progress: July - Sept 2023 (University Level)

- a) Classes planned and conducted, gaps (if any) and action plan.
- b) CRs Meetings.
- c) Mentoring Programme
- d) Student Grievances & its redressal
- e) Faculty Meeting

2.2 Day 2: Friday, 20 October 2023

UIQAC-15/2023-2024/AG 8: Presentation of AQAR 2022-23

- a) Curricular Aspects
- b) Teaching-Learning & Evaluation
- c) Research, Innovation & Extension
- d) Infrastructure & Learning Resources
- e) Student Support & Progression
- f) Governance, Leadership & Management
- g) Institutional Values & Best Practices
- h) Presentation of AQAR 2022-23 of Greater Noida Campus
- i) Presentation of AQAR 2022-23 of Lucknow Campus

UIQAC-15/2023-2024/AG09: Review of Critical /Salient Observations from Internal Audits conducted during the last 3 months and review of external examiner/evaluators recommendations.

UIQAC-15/2021-2022/AG10: Presentation of Convocation data for the class of 2023.

3. The discussions on agenda items of Day-1 are given in succeeding paragraphs:

3.1 **UIQAC-15/2021-2022/AG1: Confirmation of minutes of previous University IQAC:**

Minutes of previous meeting were presented which was proposed by the Officiating Registrar Dr R K Kapur, seconded by Dr. W Selvamurthy & accepted by Dr Sanjeev Bansal.



The minutes of the 22nd University IQAC meeting was approved by the Chairperson UIQAC. Member Secretary IQAC confirmed that points needing action have been circulated to all concerned.

3.2 UIQAC-15/2021-2022/AG2: Action taken report (ATR) on minutes of 22nd University IQAC meeting.

The Action Taken Report on minutes of 22nd University IQAC meeting was presented and points which were not closed had been included in the agenda of 23rd University IQAC meeting. The detailed ATR is attached as as Annexure 'B'.

3.3 UIQAC-15/2021-2022/AG3: Research, Patents and Technology Transfer progress of the University from July – Sept 2021

Presentation: Dr W. Selwamurthy presented the status of Research Publications and Projects, training and development programmes and MOUs signed during the period July-September 2023.

New initiatives taken during the period are given below:

Conduct of S20 Conference under the aegis of G20 with the objective prioritize advancements in science and societal progress. The theme was “Disruptive science for innovation and sustainable development”

3.4 UIQAC-15/2021-2022/AG4: Status of Scopus Publication and Citations of AUUP till Sept 2021

Presentation: Dr R.S.Rai presented the Status of Scopus Publication and Citations of AUUP till Sept 2021. He apprised the house that total publications are 14498, total citations are 84899 and h-index is 92 till now. For the year 2021, AUUP total Scopus publication is 2139 & citation is 20935.

Discussion: Dr Vijay Malik appreciated the statistics of the research presented by Dr Rai.

3.5 UIQAC-15/2021-2022/AG5: Status of Admission, Institution-wise, programme wise and trend analysis at

- a) University level
- b) Campus level

The presentation were made by Director Admissions, Maj Gen Bhaskar Chakravarthy (Retd), Brig Umesh Chopra (Retd), Lucknow Campus, Dr Fazal Malik, Pro Vice Chancellor Dubai Campus, Prof Sidharth Saini, Greater Noida Campus and Dr Naina Chaudhary, Dy Director Tashkent.



Remarks by The Chairperson: The Chairperson appreciated the presentations given. She further suggested that a lot of analysis needs to be done Campus Heads must have separte meetings to discuss the startegies to deal with such programmes.

The Chairperson desired that the Campus Heads must present best practices for their respective campus, which should include how they have implemented it and ensured its outcome. Also, present the data which is scalable/measurable.

Action to be taken with responsibility and timeline:

Action item	Decision/Recommendation	Responsibility	Timelines
UIQAC-15/2021-2022/AG6/DC1	To prepare strategies to deal with low programmed and finalise the list of programme after the approval of the competent authority.	Director Admissions/ Campus Heads	30 November 2023
UIQAC-15/2021-2022/AG6/DC2	To identify the best practices, their implementation and outcome in measurable manner.	Campus Heads	Dec 2024

3.6 UIQAC-15/2021-2022/AG6: Progress of students’ progression (Class of 2022 & 2023)

Presentation:

- ATPC-Mr Anjani Bhatnagar
- CRC ASET- Dr Madhuri Kumari
- CRC Biotech Domain-Dr V Pooja
- CRC Management Domain-Ms Kritika Das Gupta
- ACED-Dr Neelam Saxena
- ACED – Dr Anjani Kumar Singh

Remarks by The Chairperson:

The Chairperson stated that there are still many students who have not uploaded their evidence on Amizone, therefore data is incomplete discussion should be made at the Domain level for better progression & placement data.

Action to be taken with responsibility and timeline:

Action item	Decision/Recommendation	Responsibility	Timelines
UIQAC-15/2021-2022/AG7/DC1	Discussion session should be organized at the Domain level for better progression & placement data.	Deans / Domain Heads / CRC/ATPC with Director Academics	30 November 2023



3.6 UIQAC-15/2021-2022/AG7: Status review of Academic Progress : July - Sept 2023 (University Level)

- a) Classes planned and conducted, gaps (if any) and action plan
- b) CRs Meetings.
- c) Mentoring Programme
- d) Student Grievances & its redressal

The presentations were made by Dr Alpana Kakkar, Dean Student Support & Academic Affairs, Wg. Cdr. (Dr.) Anil Kumar, Lucknow, Dr Fazal Malik, Pro Vice Chancellor Dubai Campus, Dr. Naina Chaudhary Tashkent and Prof Sidharth Saini, Greater Noida on the status of academic progression various processes made during the period July to September 2023.

Remarks by The Chairperson:

The action taken report needs to be prepared, for the classes which are not held, Difference category wise students grievances reported.

Dept of Dean SS&AA must prepare a report on monthly basis to all HOIs & Deans about shortfall of classes for better monitoring.

Action to be taken with responsibility and timeline:

Action item	Decision/Recommendation	Responsibility	Timelines
UIQAC-15/2021-2022/AG8/DC1	The action taken report needs to be prepared, for the classes which are not held, students grievances reported.	Dean SS & AA/ Campus Heads	With immediate effect
UIQAC-15/2021-2022/AG8/DC2	Analysis of grievances reported and resolved with the action taken against each category to be done.	Dean SS & AA	30 November 2023

4. The discussions on agenda items of Day-2 are given in succeeding paragraphs:

Dr R S Rai, Member Secretary University IQAC welcomed all members of University IQAC and participants on day two of the meeting. He summarized the proceedings of day one and shared the agenda of day two: -

4.1 UIQAC-15/2021-2022/AG8: Presentation of AQAR 2022-23

- a) Criterion-I [Curricular Aspects]
- b) Criterion-II [Teaching-Learning & Evaluation]
- c) Criterion-III [Research, Innovation & Extension]
- d) Criterion-IV [Infrastructure & Learning Resources]
- e) Criterion-V [Student Support & Progression]



- f) Criterion-VI [Governance, Leadership & Management]
- g) Criterion-VII [Institutional Values & Best Practices]
- h) Presentation of AQAR 2020-21 for Greater Noida Campus
- i) Presentation of AQAR 2020-21 for Lucknow Campus

Presentation: The presentation on AQAR 2022-23 was given by the NAAC Criteria- wise Chairperson / Co-chairperson for their respective Criteria:

- a) Criterion-I [Curricular Aspects] - Dr. Santosh Shriram Sonavane, Dean Academics
- b) Criterion-II [Teaching-Learning & Evaluation] - Dr Sujata Khandai, Dy. Dean (Academics) / Dr Alpana Kakkar Dean (SS & AA)
- c) Criterion-III [Research, Innovation & Extension] - Dr W. Selvamurthy, DG, ADSI and President, ASTIF
- d) Criteria-IV [Infrastructure & Learning Resources] - Rear Admiral Ravi C. Kochhar, OSD (HR)
- e) Criterion-V [Student Support & Progression] - Dr RS Rai, Dir RPSS
- f) Criterion-VI [Governance, Leadership & Management] - Dr R K Kapur, Offg Registrar, AUUP
- g) Criterion-VII [Institutional Values & Best Practices] - Dr Dilip Kumar Bandyopadhyay, Chief Advisor FPO & Chairman ALSs
- h) Greater Noida Campus - Mr. Anil Kr Choudhary, Registrar, AUGN
- i) Lucknow Campus - Wg. Cdr. (Dr.) Anil Kuma, Lucknow Campus

Discussion: The data of AQAR 2022-23 needs to be compiled by 15 November 2023, so that the first draft of AQAR can be presented for the review of Hon'ble Vice- Chancellor AUUP.

All Chairpersons / Co-Chairpersons are requested to do the comparison of AQAR from the last four years, i.e., 2018-19, 2019-20, 2020-21, 2021-22 and calculate the expected score for each metric and criterion.

Action to be taken with responsibility and timeline:

Action item	Decision/Recommendation	Responsibility	Timelines
UIQAC-15/2021-2022/AG9/DC1	To compile and complete the AQAR 2022-23 by filling in all metrics. The AQAR for four years should be compared and analysed. The expected score for each metric/criterion to be calculated.	NAAC Criteria-wise Chairperson / Co-chairperson	30 November 2023



4.2 UIQAC-15/2021-2022/AG09: Review of Critical /Salient Observations from Internal Audits conducted during the last 3 months and review of external examiner/evaluators recommendations.

Presentation: Kanwar Rajeshwari Singh Thakur, Dy Director QAE presented status of Critical /Salient Observations from Internal Audits conducted during the last 3 months. The presentation is attached as annexure.

4.3 UIQAC-15/2021-2022/AG10: Presentation of Convocation data for the class of 2023.

Presentation: Dr Sujit Prasad CoE presented the convocation data batch of 2023 for complete University which is schedule in Dec 2023 for approval of University IQAC.

5. Announcement of date of next quarter University IQAC by Member Secretary University IQAC – Member Secretary University IQAC proposed the date of 24th University IQAC on 8th & 9th February 2024.

After the confirmation of the date by the forum, the Chairperson University IQAC approved the date of 24th University IQAC on 8th & 9th February 2024.

After the announcement of the dates of 24th University IQAC, Member Secretary University IQAC requested all members to propose any other agenda. Thereafter he invited Chairperson University IQAC for her closing remarks.

6. Closing Remarks from Chairperson University IQAC – Dr Balvinder Shukla, Chairperson University IQAC and Vice Chancellor AUUP during her remarks said that the IQAC was conducted smoothly. She Thanked all external experts, Alumni, Campus Heads, HoIs, HoDs and all the members of University IQAC for their valuable presence. She further asked all the members to give their suggestions.

7. Vote of Thanks - As there being no further points, the meeting was declared as closed with a vote of Thanks proposed by Ms Prem Kanthi , Dy Dir QAE on behalf of Dr R S Rai, Director University IQAC.

Chairperson UIQAC

Director UIQAC
